

Content Monitoring and Review Policy

Each and every bit of content published on the Southern Regional Power Committee website should be verified and checked thoroughly to ensure that authentic and accurate information is provided to the users of the website. It is, therefore, required to keep the content on the website current and up-to-date and hence there is a need for a content Review Policy. The Review Policy is based on different types of content elements, their validity and relevance as well as the archival policy. The matrix enlisted gives the Content Review Policy.

| S.No. | | Subjects(section /sub section) | Division | Basic of content | | | Frequency of Review | Reviewer Level 3: DD/JD Level 4: JD/Director |
|-------|----------|-------------------------------------|-------------|------------------|------|--------|--|--|
| | | | | Event | Time | Policy | | |
| 1. | Home | | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 2. | About Us | | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 2.1 | | Functions | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 2.2 | | Vision and Mission | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 2.3 | | Organization Structure | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 2.4 | | Profiles of Chairperson and members | IT Division | √ | √ | | Whenever there is a change in the content and | 3&4 |

| | | | | | | | | |
|---------|-------------------------|---|---|---|---|--|--|-----|
| | | | | | | | once is A quarter as a policy. | |
| 2.5 | | Citizen charter | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 2.6 | | Offices of CEA | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3. | Wings | | | | | | | |
| 3.1 | Chairperson's Office | | | | | | | |
| 3.1.1 | | Office of Principal Chief Engineer-I | Office of Principal Chief Engineer-I | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.1.1.1 | | Legal Division | Legal Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.1.1.2 | | Human Resource Development Division | Human Resource Development Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.1.1.3 | | Power Communication Development Division | Power Communicatio n Development Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.1.2 | | Office of Principal Chief Engineer-II | Office of Principal Chief Engineer-II | | √ | | Whenever there is a change in the content and once is | 3&4 |

| | | | | | | | | |
|---------|----------|---|---|--|---|--|--|-----|
| | | | | | | | A quarter as a policy. | |
| 3.1.2.1 | | Information Technology Division | Information Technology Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.1.2.2 | | Coordination Division | Coordination Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.1.3 | | Office of Secretary | Office of Secretary | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.1.3.1 | | Administration | Administration | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.1.3.2 | | Project Appraisal Committee Directorate | Project Appraisal Committee Directorate | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.2 | Planning | | | | | | | |
| 3.2.1 | | Integrated Resource Planning Division | Integrated Resource Planning Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.2.2 | | Fuel Management Division | Fuel Management Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |

| | | | | | | | | |
|------------|----------------|--|--|--|---|--|--|-----|
| 3.2.3 | | Research and Development Division | Research and Development Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.2.4 | | Power Data Management Division | Power Data Management Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.2.5 | | Renewable Project Monitoring Division | Renewable Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.2.6 | | Renewable Technology and Integration Division | Renewable Technology and Integration Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.2.7 | | Power Survey & Load Forecasting Division | Power Survey & Load Forecasting Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.3 | Thermal | | | | | | | |
| 3.3.1 | | Thermal Project Monitoring Division | Thermal Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.3.2 | | Thermal Performance Evaluation & Climate Change Division | Thermal Performance Evaluation & Climate Change Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.3.3 | | Thermal Engineering & Technology | Thermal Engineering & Technology | | √ | | Whenever there is a change in the content and once is | 3&4 |

| | | | | | | | | |
|-------|-------|---|---|--|---|--|--|-----|
| | | Development Division | Development Division | | | | A quarter as a policy. | |
| 3.3.4 | | Thermal Project Planning & Development Division | Thermal Project Planning & Development Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.3.5 | | Ultra Mega Power Project Division | Ultra Mega Power Project Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.3.6 | | Thermal Project Renovation & Modernisation Division | Thermal Project Renovation & Modernisation Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.7 | | Thermal Civil Design Division | Thermal Civil Design Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.4. | Hydro | | | | | | | |
| 3.4.1 | | Hydro Project Appraisal Division | Hydro Project Appraisal Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.4.2 | | Hydro Electric Potential Reassessment Division | Hydro Electric Potential Reassessment Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.4.3 | | Hydro Project Planning & Investigation Division | Hydro Project Planning & Investigation Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |

| | | | | | | | | |
|-------|--------------|--|--|--|---|--|--|-----|
| 3.4.4 | | Hydro Project Monitoring Division | Hydro Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.4.5 | | Hydro Engineering & Technology Development Division | Hydro Engineering & Technology Development Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.4.6 | | Hydro Engineering Renovation & Modernization Division | Hydro Engineering Renovation & Modernization Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.5 | Power System | | | | | | | |
| 3.5.1 | | Power System Planning & Appraisal-I Division | Power System Planning & Appraisal-I Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.5.2 | | Power System Planning & Appraisal-II Division | Power System Planning & Appraisal-II Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.5.3 | | Power System Engineering & Technology Development Division | Power System Engineering & Technology Development Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.5.4 | | Power System Project Monitoring Division | Power System Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.5.5 | | Chief Electrical Inspectorate Division | Chief Electrical Inspectorate Division | | √ | | Whenever there is a change in the content and once is | 3&4 |

| | | | | | | | | |
|-------|-------------------------------|---|---|--|---|--|--|-----|
| | | | | | | | A quarter as a policy. | |
| 3.6 | Grid Operation & Distribution | | | | | | | |
| 3.6.1 | | Distribution Planning and Technology Division | Distribution Planning and Technology Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.6.2 | | Distribution Policy and Regulations Division | Distribution Policy and Regulations Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.6.3 | | Distribution Monitoring Division | Distribution Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.6.4 | | Operation Performance Monitoring Division | Operation Performance Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.6.5 | | Grid Management Division | Grid Management Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.6.6 | | National Power Committee Division | National Power Committee Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.6.7 | | RPC Secretariat | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |

| | | | | | | | | |
|-------|-----------------------|---|--|--|---|--|--|-----|
| 3.7 | Economic & Commercial | | | | | | | |
| 3.7.1 | | Financial & Commercial Appraisal Division | Financial & Commercial Appraisal Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.7.2 | | Regulatory Affairs Division | Regulatory Affairs Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.7.3 | | Financial Studies & Assistance Division | Financial Studies & Assistance Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 3.7.4 | | Economic Policy Division | Economic Policy Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 4. | Regulations | | | | | | | |
| 4.1. | | Notified Regulations | Distribution Policy and Regulations Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 4.2. | | Draft Regulations | Distribution Policy and Regulations Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 4.3. | | Consolidated Regulations | Distribution Policy and Regulations Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5. | Reports | | | | | | | |
| 5.1 | Daily Reports | | | | | | | |

| | | | | | | | | |
|-------|-----------------|-----------------------------------|---|--|---|--|--|-----|
| 5.1.1 | | Daily Generation Report | Operation Performance Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.1.2 | | Daily Coal Report | Fuel Management Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.1.3 | | Daily Renewable Generation Report | Renewable Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2 | Monthly Reports | | | | | | | |
| 5.2.1 | | Electric Vehicle Charging Reports | Research and Development Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.2 | | Executive Summary Report | Coordination Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.3 | | Fuel Report | Fuel Management Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.4 | | Installed Capacity Report | Power Data Management Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.5 | | Generation Reports | | | | | | |

| | | | | | | | | |
|---------|--|--|---|--|---|--|--|-----|
| 5.2.5.1 | | OPM Report | Operation Performance Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.5.2 | | Renewable Generation Report | Renewable Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.6 | | Hydro Reports | | | | | | |
| 5.2.6.1 | | HPA Division Reports | Hydro Project Appraisal Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.6.2 | | HPI Report | Hydro Project Planning & Investigation Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.6.3 | | HEPR Report | Hydro Electric Potential Reassessment Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.6.4 | | HPM Reports | Hydro Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.7 | | Distribution Monitoring Division Reports | Distribution Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.8 | | Power Supply Report | Grid Management Division | | √ | | Whenever there is a change in the content and once is | 3&4 |

| | | | | | | | | |
|--------|-------------------|--|---|--|---|--|--|-----|
| | | | | | | | A quarter as a policy. | |
| 5.2.9 | | Transmission Report | Power System Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.10 | | Thermal Broad Status Report | Thermal Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.11 | | Outstanding Dues Report | Financial Studies & Assistance Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.2.12 | | Market Monitoring Report | Regulatory Affairs Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.3 | Quarterly Reports | | | | | | | |
| 5.3.1 | | Thermal Renovation & Modernization | Thermal Project Renovation & Modernisation Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.3.2 | | Thermal Projects under Executive Progress Review | Thermal Project Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.3.3 | | R&M of HEP | Hydro Engineering Renovation & Modernization Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |

| 5.4 | Annual Reports | | | | | | | |
|-------|----------------|---|---|--|---|--|--|-----|
| 5.4.1 | | General Review Report | Power Data Management Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.4.2 | | Annual Generation Report | Operation Performance Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.4.3 | | Hydro Review Report | Hydro Project Planning & Investigation Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.4.4 | | Reports of Distribution and Village Electrification | Distribution Monitoring Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.4.5 | | Annual Report | Coordination Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.4.6 | | L.G.B.R. Report | Grid Management Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.4.7 | | Annual Fuel Consumption Report | Fuel Management Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 5.4.8 | | Market Monitoring Cell Report | Regulatory Affairs Division | | √ | | Whenever there is a change in the | 3&4 |

| | | | | | | | | |
|-------|---|-----------------|--|---|---|--|---|-----|
| | | | | | | | content and once is A quarter as a policy. | |
| 5.5 | | Other Reports | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6. | Committees | | | | | | | |
| 6.1 | | PTCC | Power Communication Development Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.2 | Region Power Committee (Transmission Planning) (RPCTPs) | | | | | | | |
| 6.2.1 | | All India | Distribution Monitoring Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.2.2 | | Northern Region | Distribution Monitoring Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.2.3 | | Eastern Region | Distribution Monitoring Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.2.4 | | Southern Region | Distribution Monitoring Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |

| | | | | | | | | |
|-------|----------|---|--|---|---|--|--|-----|
| 6.2.5 | | Western Region | Distribution Monitoring Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.2.6 | | North Eastern Region | Distribution Monitoring Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.3 | | National Committee on Transmission | Power System Planning & Appraisal-I Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.4 | | National Power Committee | National Power Committee Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.5 | | Committee on Failures of Power Equipment | Power System Engineering & Technology Development Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.6 | | Committee on Failures of Transmission Line Towers | Power System Engineering & Technology Development Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 6.7 | | Standing Committee on Communication System Planning in Power Sector | Power Communication Development Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 7. | Meetings | | IT Division | √ | √ | | Whenever there is a change in the content and once is | 3&4 |

| | | | | | | | | |
|------|-----------------|--------------------------------------|-------------|---|---|--|--|-----|
| | | | | | | | A quarter as a policy. | |
| 8. | CEA Clearances | | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 9. | Dashboard | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 10. | RTI | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 11. | Tenders | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 12. | Important Links | | | | | | | |
| 12.1 | | Ministry of Power | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 12.2 | | Ministry of New and Renewable Energy | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 12.3 | | National Power Portal | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 12.4 | | ISAC – Power | IT Division | √ | √ | | Whenever there is a | 3&4 |

| | | | | | | | | |
|------|--------------------------|---|-------------|---|---|--|--|-----|
| | | | | | | | change in the content and once is A quarter as a policy. | |
| 12.5 | | Parliament questions of Ministry of Power – Lok Sabha – Rajya Sabha | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 12.6 | | Other Links | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 13. | Official Language Policy | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 14. | Grievance | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 15. | Feedback Form | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 16. | Contact Us | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 17. | Publications | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |

| | | | | | | | | |
|-----|-------------------|--|-------------|---|---|--|--|-----|
| 18. | Reports Archive | | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 19. | External Links | | IT Division | | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 20. | Sitemap | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 21. | Terms & Condition | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 22. | Disclaimer | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 23. | Privacy Policy | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 24. | Copyright Policy | | IT Division | √ | √ | | Whenever there is a change in the content and once is A quarter as a policy. | 3&4 |
| 25. | Help | | IT Division | √ | √ | | Whenever there is a change in the content and once is | 3&4 |

| | | | | | | | | |
|--|--|--|--|--|--|--|------------------------|--|
| | | | | | | | A quarter as a policy. | |
|--|--|--|--|--|--|--|------------------------|--|