



भारत सरकार
केन्द्र विद्युत प्राधिकरण
दक्षिण क्षेत्रीय विद्युत समिति
29, रेस कोर्स क्रॉस रोड
बैंगलूर - 560 009



Government of India
Central Electricity Authority
Southern Regional Power Committee
29, Race Course Cross Road
BANGALORE - 560 009



[ISO:9001:2008]

Phone:080 -2228 0402; FAX:080-2225 9343; e-mail: mssrpc@yahoo.com; web site: www.srpc.kar.nic.in

No. SRPC/CEA/26/Hiring vehicle/2014/ 2962 Date : 10/04/2013

Sub.: Notice Inviting Tender for "Hiring of non air conditioned, 2013/2014 model motor vehicle" without driver and without fuel for SRPC office – reg.

Preview of Tender

1. Last Date/Time of submission 28.04.2014 / 1500 hr.
2. Opening Date /Time 28.04.2014 / 1530 hr.
3. Place of opening above address
4. How to submit the tender By Registered post/
By Speed post or
To be dropped in the tender box kept
in the II Floor of this office
5. Validity period 8 weeks
6. EMD ₹ 5000/- by DD/ Bank guarantee
7. Information to be furnished As per Annexure I
8. Documents to be attached As per Annexure II

Dear Sir,

Sealed Tender is invited on behalf of the President of India from standard/reputed agencies /contractors for "Supply of non air conditioned, 2013/2014 model motor vehicle on hire", without Driver and without fuel, for the office of SRPC, Bangalore as per the following specification and terms and conditions on the formats given at Annexure-I & II.

Vehicle required as detailed below:-

Sl.No.	Description	Period	Quantity
1	Motor car without Driver and without fuel Specifications : Non air conditioned Fuel –Diesel (will be provided by Department) Model – 2013 /2014 of following make:	One Year	One only
a	Tata Indigo		
b	Mahindra Verito		
c	Toyota Etios-GD		
d	Maruti D'zire		

Terms and Conditions:

1. The sealed envelope containing the tender should be super scribed as **“Supply of non air conditioned, 2013 /2014 model motor vehicle on hire”**, without driver and without fuel, for the office of SRPC, Bangalore and addressed to the Assistant Secretary, SRPC, CEA, Bangalore
2. The sealed tender may be submitted by Registered post/Speed Post or may be dropped in the tender box kept in the Second floor of this office.
3. This office is not responsible for any delay whatsoever in submission of the tender.
4. The vehicle will be hired for a period of **One year** from the date of commencement of contract.
5. The period of contract may be extended on the same finalised terms and conditions for a further period of one year.
6. **Those Tenders not submitted with requisite documents will be summarily rejected.**
7. If needed to get clarification in any issue regarding this tender to have clear information, the agency/contractor may visit this office or contact over phone;
 - Sri.V.P.Gangarevanna, Assistant Secretary –Phone 8904010457
 - Sri. R.M.Rangaraj, EE – Phone 9449078833
8. Submission and opening of the tender:-
 - i. Last date /time of submission of tender 28.04.2014 /1500 hr.
 - ii. Date and time of Opening of the tender 28.04.2014/ 1530 hr.
 - iii. Place of Opening of the tender above address
 - iv. The tender will be opened in the presence of the bidder or their duly authorized representative whoever chooses to be present.
9. The agency/contractor should be well established having its establishment registered with competent authority of Govt. of India/ State Govt. with valid license and should have sufficient vehicles of their own.
10. The agency/contractor having experience in supplying commercial vehicle/car for the last two years to any Central/State Govt. organisation or Public Sector undertaking/Banks will be given preference.
11. The bidders shall furnish the particulars of the past performance with supporting documents.
12. The rates quoted shall be inclusive of all duties,taxes and other charges, levies, octroi, etc.
13. **The rate should be indicated in both figures and words.**
14. The agency/contractor should sign and affix the firm's/his stamp at each page of the tender.
15. The price should be inclusive of maintenance and all related expenses of the vehicle during the period of contract. Any damage occurred during the contract should be borne by the agency/contractor.
16. **The agency/contractor is requested to quote their price for all models of vehicles given in the Tender notice.**

17. The tendered price shall be fixed for the entire period of contract. Requisition for addition or alterations of price at a later period are not accepted.
18. The agency/contractor shall not sublet the work or any part of it to any other person/party.
19. The tender is not transferable.
20. The agency/contractor must have all the requisite clearance certificates etc. from the concerned Government agencies as per rule.
21. EMD Submission:- An amount of 5000/- (Rupees five thousand only) in the form of demand draft/bank guarantee drawn in favour the "PAO,CEA, Bangalore" shall be submitted along with the tender. The EMD of the unsuccessful tenderers shall be returned after the award of work to the successful bidder.
22. The successful tenderer shall be required to submit Performance Bank Guarantee @ 5% of value of the contract and against which the EMD shall be returned.
23. The lowest quoted tender satisfying the requirement of SRPC tender document would be decided after evaluation of tenders.
24. SRPC is not responsible for any kind of expenditure/claim arising out of all kinds of emergencies like accidents/ breakdowns/ other unforeseen maintenance/expenses.
25. The vehicle to be provided for hiring should be in perfectly sound working condition and having well maintained quality interior.
26. The vehicle will be driven by Staff Car Driver posted at SRPC,Bangalore.
27. The vehicle will be parked at the SRPC office premises and will be at the disposal of SRPC Office.
28. All regulatory requirements viz., Road Tax, Insurance, Emission test, etc., have to be maintained by the agency during the period of contract. Non compliance is liable for cancellation of the contract.
29. Alternative suitable vehicle should be provided in case of breakdown of the car so provided on hire. In case of failure to provide alternative suitable vehicle, hire charges on pro rata basis shall be deducted from the monthly hire charges.
30. The payment will be made on monthly basis within 10 days on completion of each month and on submission of pre-receipted bills in triplicate, whichever is later, through Demand Draft for outstation agencies /Cheque on State Bank of India, Bangalore for local agencies.
31. As and when demanded by this office, the agency/contractor shall submit proof of Service tax.
32. The tender shall remain valid for a period of not less than 8 weeks from the date of opening.
33. This office will evaluate and compare the tenders determined to be substantially responsive i.e. which are properly signed; and conform to the terms and conditions and specifications of NIT.
34. Notwithstanding any, this office reserves the right to accept or reject any or all the tenders and cancel the bidding process at any time prior to the award of the contract without assigning any reasons thereof.
35. The agency/contractor, whose tender is accepted, will be notified of the award of the contract by this Office prior to the expiration of the tender validity period. The terms of the accepted offer shall be incorporated in the contract order.
36. If any dispute arises in this regard, the same will be referred to the Member Secretary, SRPC, CEA, Bangalore and his decision shall be final and binding on both the parties.

An early response in this regard is highly appreciated.

Yours sincerely,


(V.P.GANGAREVANNA)
Assistant Secretary

INFORMATION TO BE FURNISHED ALONGWITH THE TENDER

The following information is submitted ;

- 1 Name of Agency/Contractor :
- 2 Address :
- 3 Telephone Number :
- 4 Registration No. of Agency/Contractor :
(copy to be attached)
- 5 PAN No. of Agency/Contractor :
(copy to be attached)
- 6 EMD details :
 - Amount :
 - DD No. and date/ Bank guarantee details :
 - Name of the Bank :
- 7 Details of service rendered to Government sector in the past :
(copy to be attached)
- 8 Details of registration of vehicle to be provided for hire :
(copy to be attached)

Place:

Date:

Signature
Name and seal

Southern Regional Power Committee
Central Electricity authority
Bangalore

Schedule of rates

Sl.No	Description	Quantity	Rate per Month	
			(₹ in figure)	(Rupees in words)
1	Motor car without Driver and without fuel Specifications : Non air conditioned Fuel –Diesel (will be provided by Department) Model – 2013/2014 of following make:	One only		
a)	Tata Indigo			
b)	Mahindra Verito			
c)	Toyota Etios- GD			
d)	Maruti D'Zire			

Documents attached:

Sl.No.	Document	Attached
1.	Copy of Registration certificate of the agency/Contractor	Yes / No
2.	Copy of PAN Card	Yes / No
3.	Copy of Registration under Service tax	Yes / No
4.	Copy of vehicle documents submitted	Yes / No
5.	Details of vehicle to be provided for hire	Make Model
		1. 2. 3. 4.
6.	Copy of documents in support of experience	1. 2. 3. 4. 5. 6.

Note: Tender submitted without the copies of documents as in Sl.No.1 to 4 will be summarily rejected.

Certified that I have read and understood all the terms and conditions and my rate and supply are subjected to all these conditions.

Place:

Date:

Name and signature of the contractor

Agency seal and address